IFB INTERNATIONAL FREIGHTBRIDGE LIMITED

IFB 網上電子預訂及補料系統

使用手冊

2008

26/F TAI TUNG BUILDING, 8 FLEMING ROAD, WANCHAI, HONG KONG

目錄

1. IFB 網上電子預訂及補料系統 – 首次登記 3

2. IFB 網上電子預訂及補料系統 – 使用簡介 4

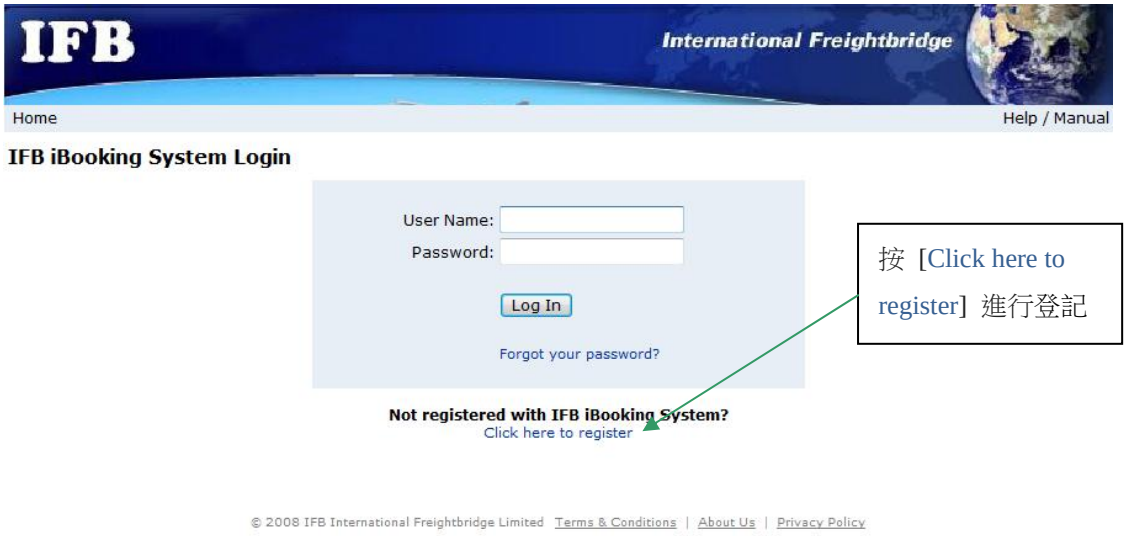
3. IFB 網上電子預訂及補料系統 – 補料程序 10

如有任何關於網上電子預訂系統的垂詢，請在辦公時間內，致電(852) – 28610323.

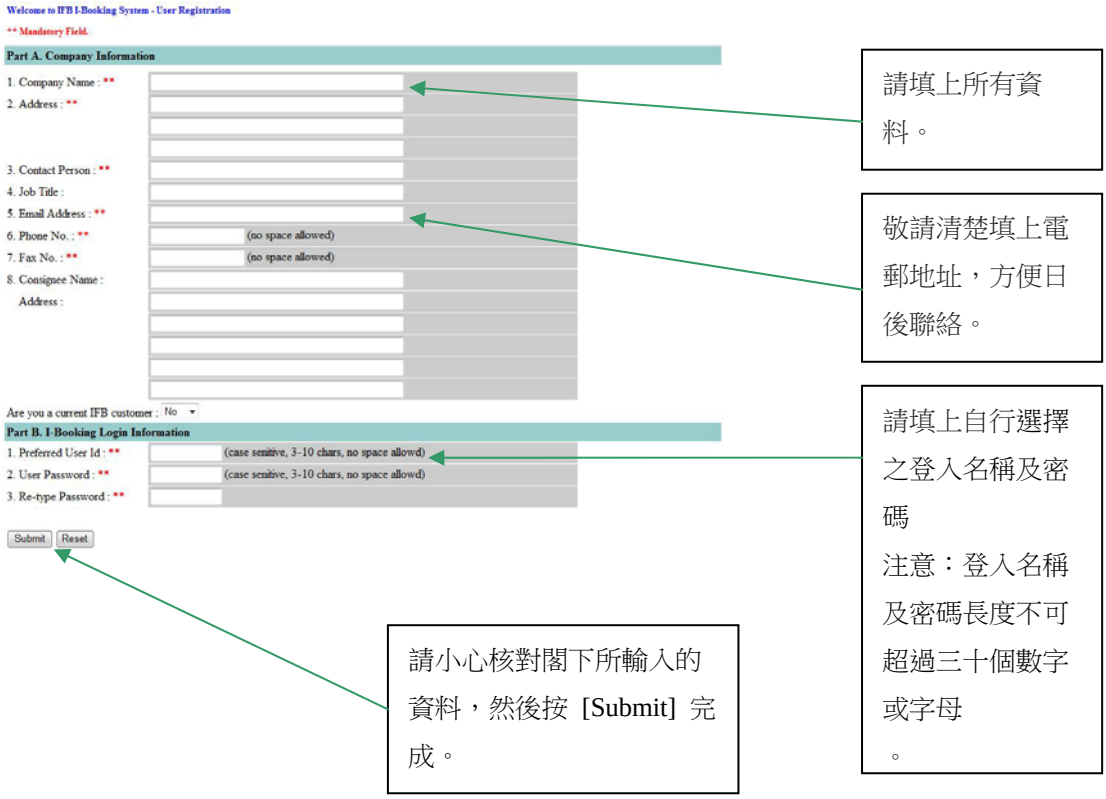
1. IFB 網上電子預訂及補料系統 – 首次登記

歡迎閣下使用本公司網上電子預訂及補料系統。
請到 http://www.ifb.com.hk 直接登入。

I. 如閣下是第一次進入本公司網上電子預訂系統，請按 [Click here to register] 進行首次登記。



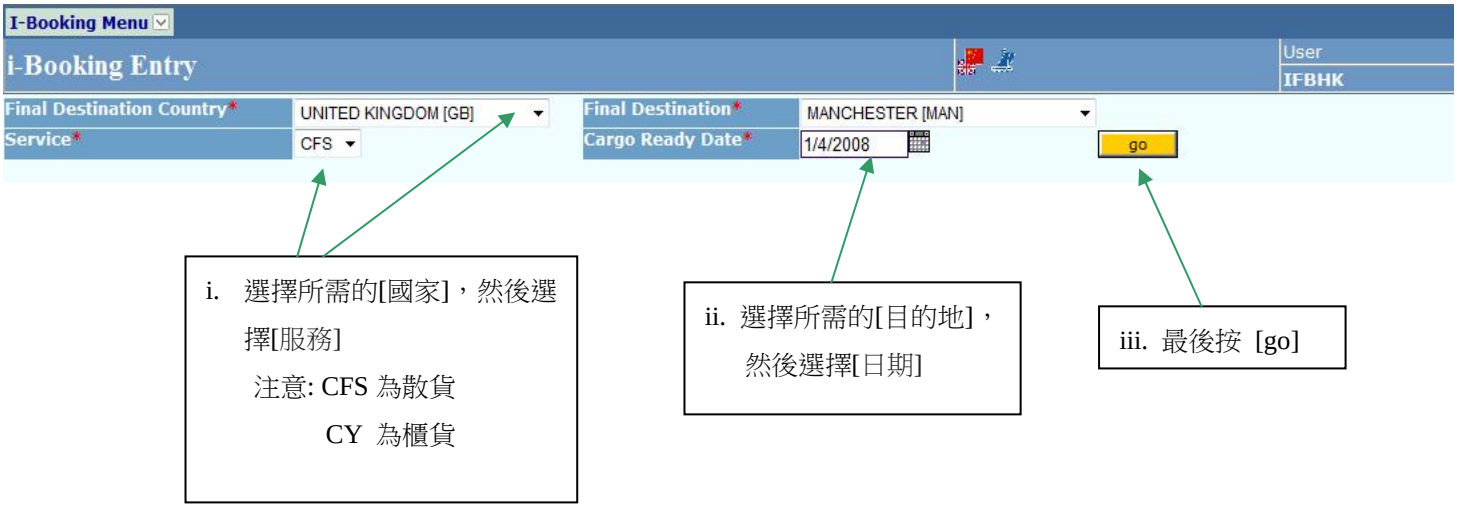
II. 請填上所有資料。如公司名稱、電郵、聯絡電話等。



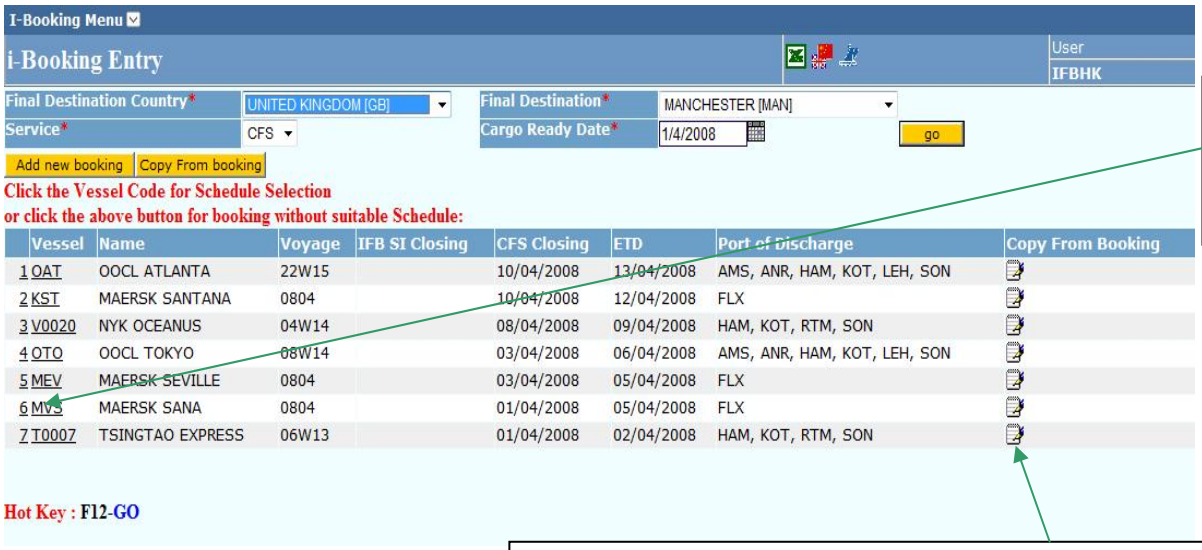
2. IFB 網上電子預訂及補料系統 – 使用簡介

1. 歡迎閣下使用本公司網上電子預訂及補料系統。登入網址為 http://www.ifb.com.hk。

2. 選擇所需的項目後，按 [go]。



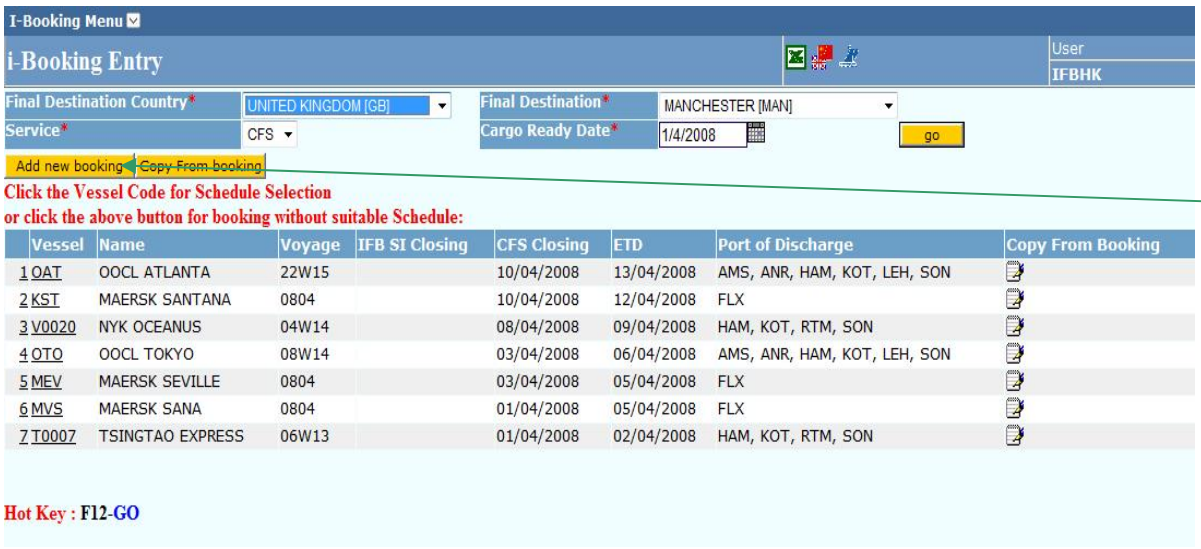
3a. 請在船期表上選擇所需的船期及船名。



選擇所需的船期，然後按下滑鼠鍵。

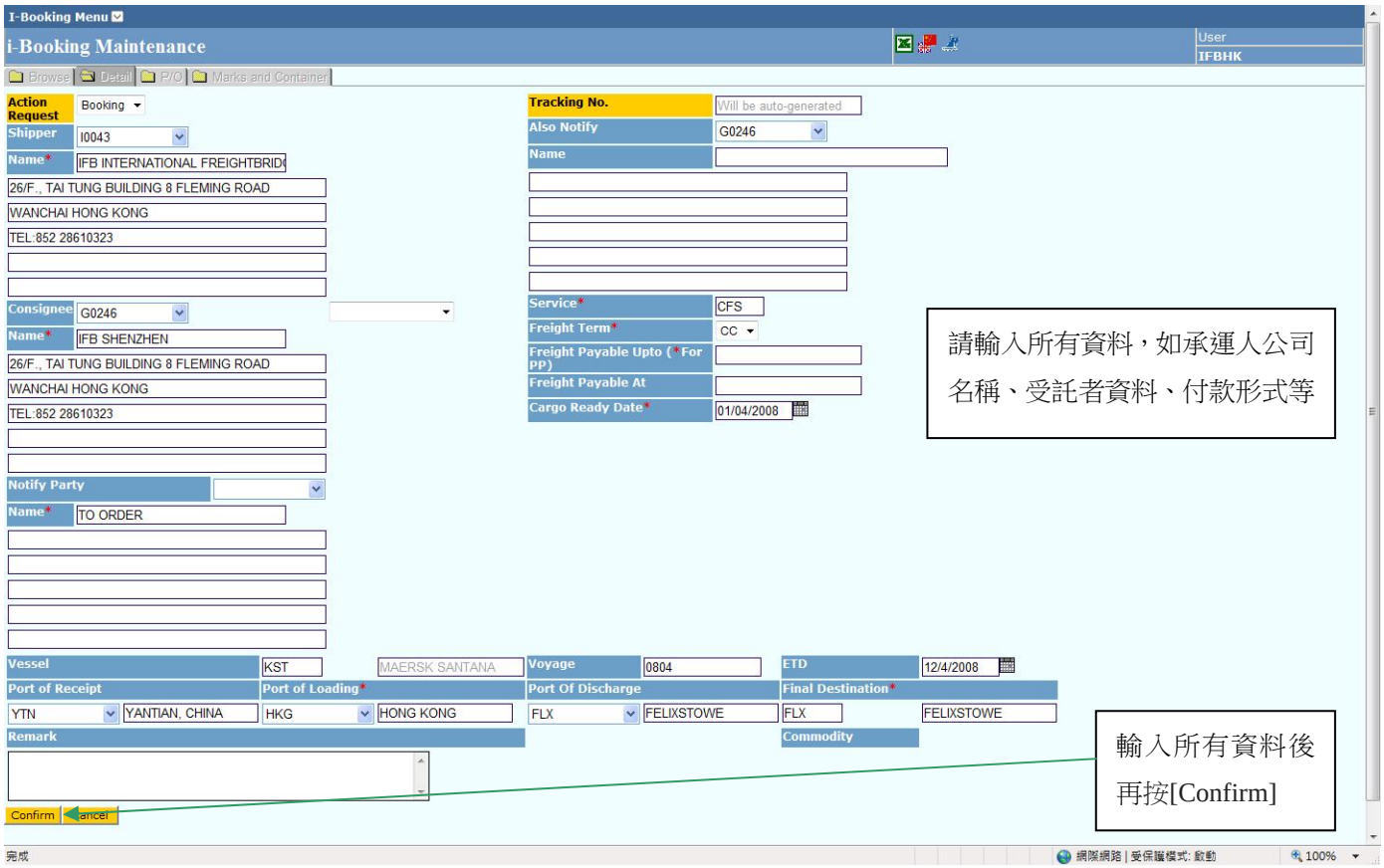
如希望使用該船期在前次的訂倉，請在[Copy From Booking] 欄上選擇所需的船期。

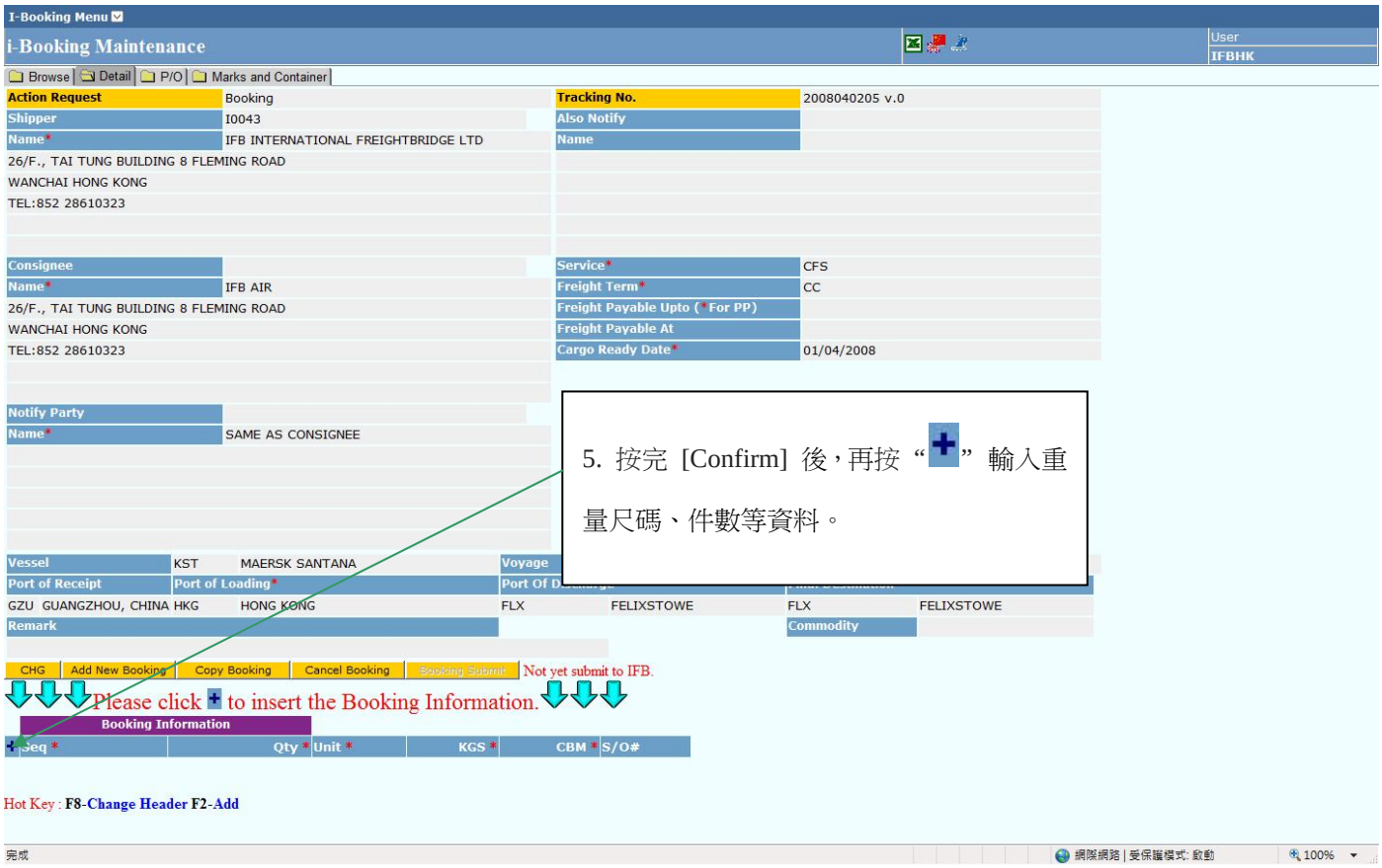
3b. 如找不到合適的船期資料，請按 [Add new booking] 後，自行填上所要的船期。

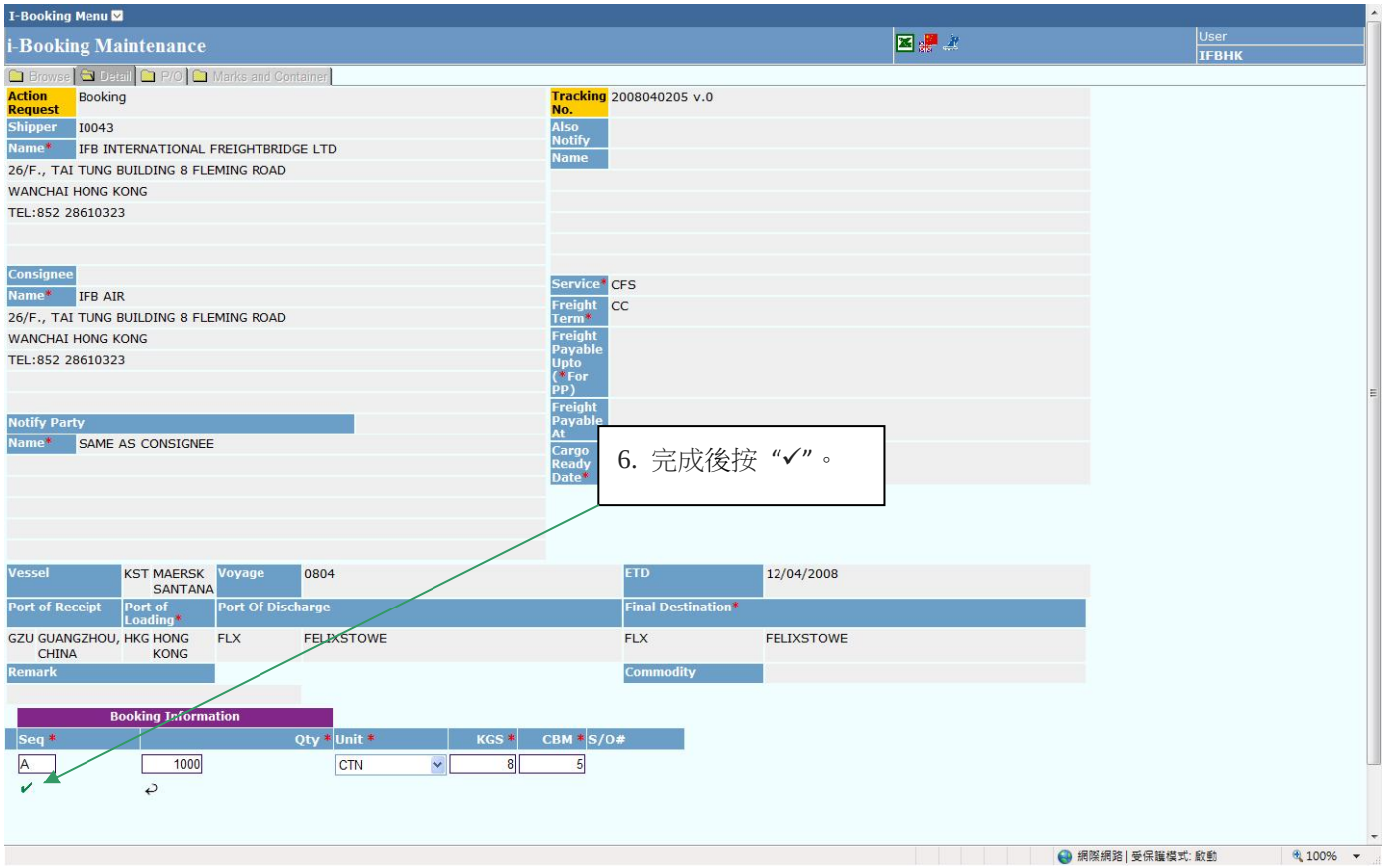


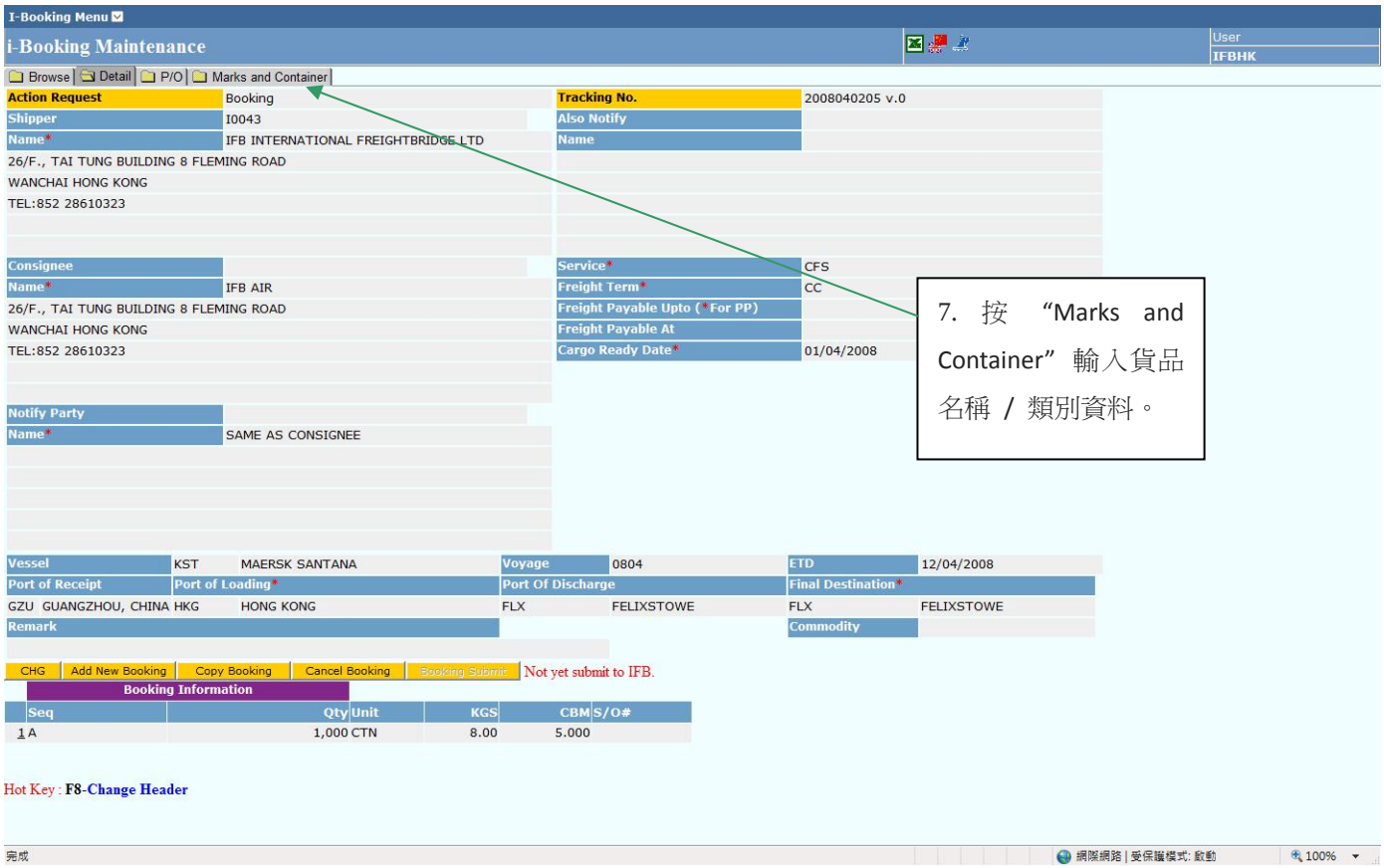
如沒有合適的船期資料，請按 [Add new booking] 後，自行填上所要的船期。

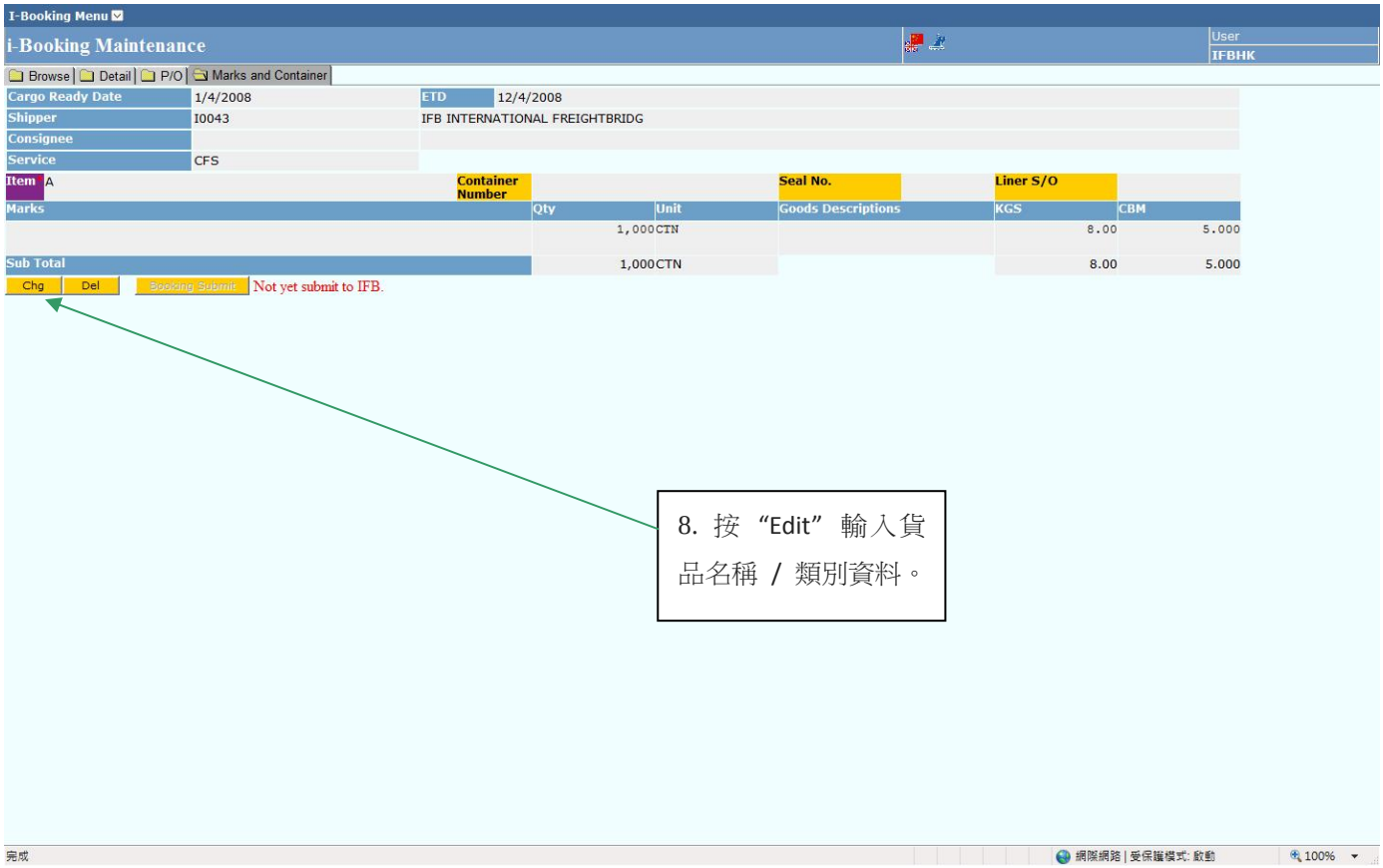
4. 請輸入所有資料，如承運人公司名稱、受託者資料、付款形式等。

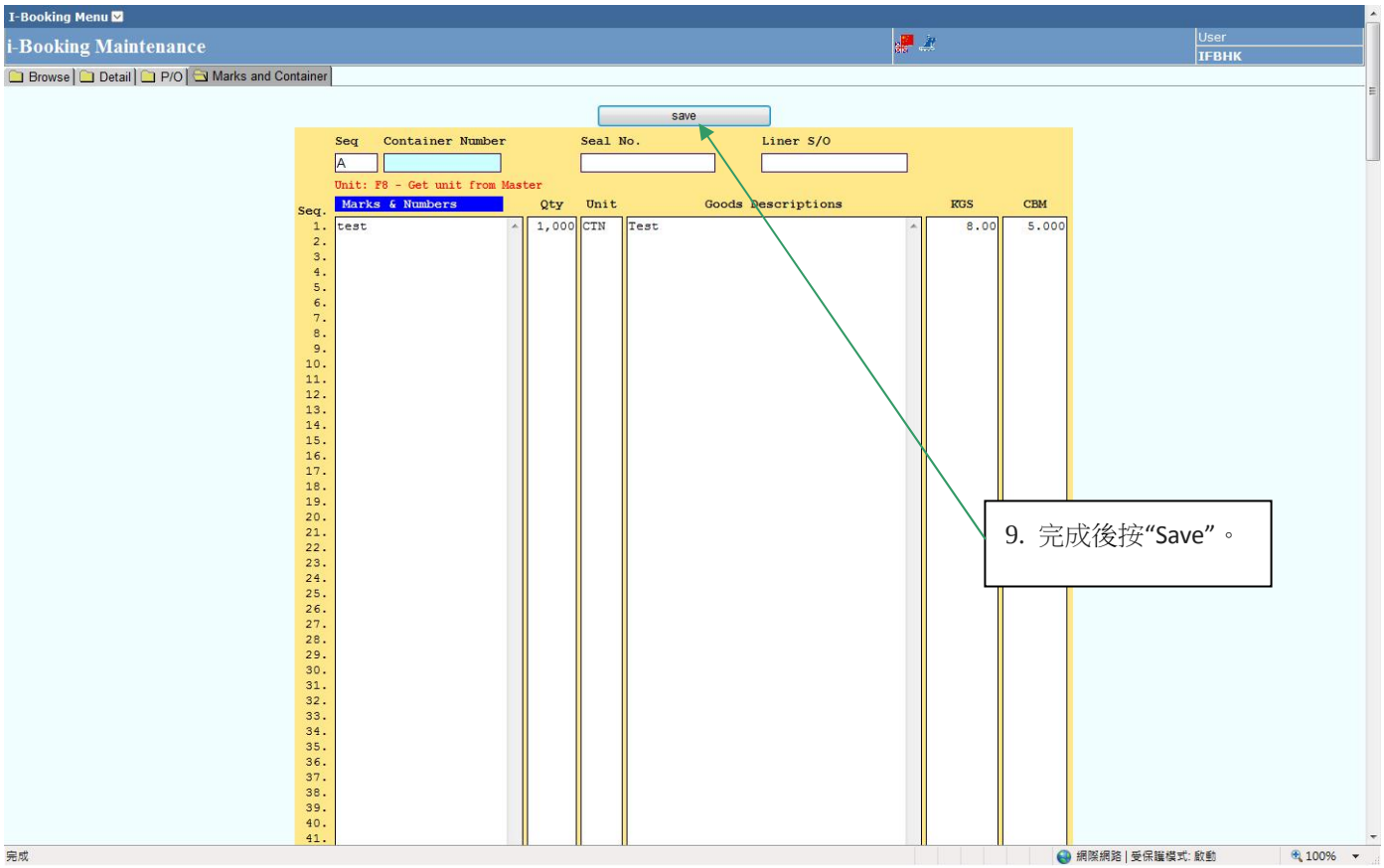


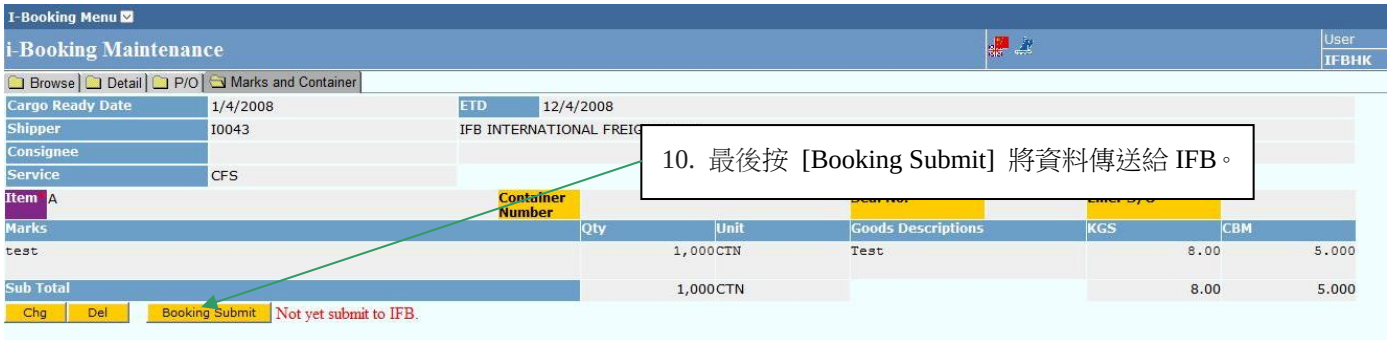


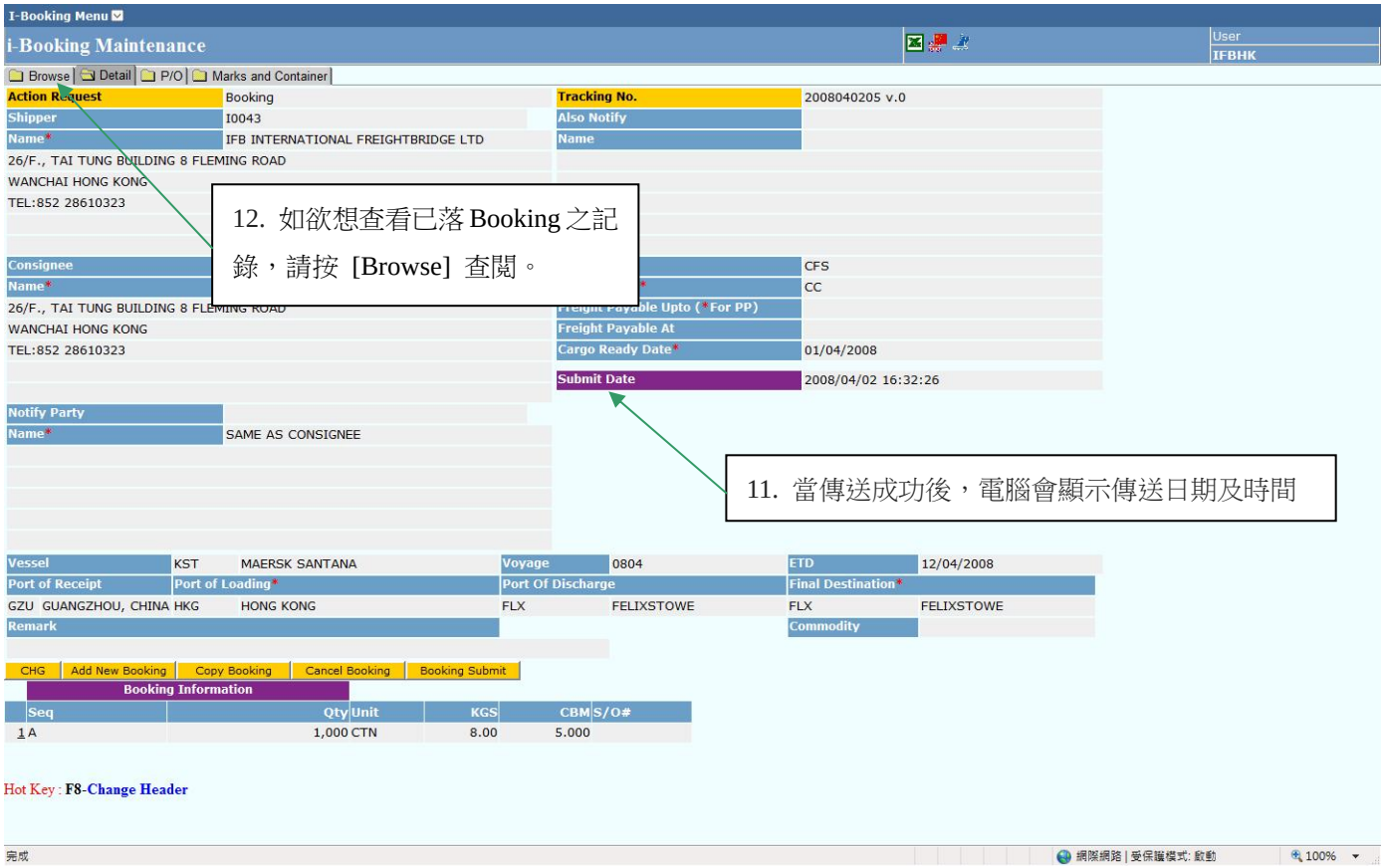

I-Booking Menu
i-Booking Maintenance
User
IFBHK
Browse
Detail
P/O
Marks and Container
Action Request
Booking
Tracking No.
2008040205 v.0
Shipper
I0043
Also Notify
Name*
IFB INTERNATIONAL FREIGHTBRIDGE LTD
Name
26/F., TAI TUNG BUILDING 8 FLEMING ROAD
WANCHAI HONG KONG
TEL:852 28610323
Consignee
Service*
CFS
Name*
IFB AIR
Freight Term*
CC
26/F., TAI TUNG BUILDING 8 FLEMING ROAD
WANCHAI HONG KONG
TEL:852 28610323
Freight Payable Upto (*For PP)
Freight Payable At
Notify Party
Name*
SAME AS CONSIGNEE
Cargo Ready Date*
6. 完成後按 “✓”。
Vessel
KST MAERSK SANTANA
Voyage
0804
ETD
12/04/2008
Port of Receipt
Port of Loading*
Port Of Discharge
Final Destination*
GZU GUANGZHOU, CHINA
HKG HONG KONG
FLX
FELIXSTOWE
FLX
FELIXSTOWE
Remark
Commodity
Booking Information
Seq *
Qty *
Unit *
KGS *
CBM *
S/O#
A
1000
CTN
8
5


I-Booking Menu
i-Booking Maintenance
User
IFBHK
Browse
Detail
P/O
Marks and Container
Action Request
Booking
Tracking No.
2008040205 v.0
Shipper
I0043
Also Notify
Name*
IFB INTERNATIONAL FREIGHTBRIDGE LTD
Name
26/F., TAI TUNG BUILDING 8 FLEMING ROAD
WANCHAI HONG KONG
TEL:852 28610323
Consignee
Service*
CFS
Name*
IFB AIR
Freight Term*
CC
26/F., TAI TUNG BUILDING 8 FLEMING ROAD
Freight Payable Upto (*For PP)
WANCHAI HONG KONG
Freight Payable At
TEL:852 28610323
Cargo Ready Date*
01/04/2008
7. 按 “Marks and Container” 輸入貨品名稱 / 類別資料。
Notify Party
Name*
SAME AS CONSIGNEE
Vessel
KST
MAERSK SANTANA
Voyage
0804
ETD
12/04/2008
Port of Receipt
Port of Loading*
Port Of Discharge
Final Destination*
GZU GUANGZHOU, CHINA
HKG
HONG KONG
FLX
FELIXSTOWE
FLX
FELIXSTOWE
Remark
Commodity
CHG
Add New Booking
Copy Booking
Cancel Booking
Booking Submit
Not yet submit to IFB.
Booking Information
Seq
Qty
Unit
KGS
CBM
S/O#
1 A
1,000
CTN
8.00
5.000
Hot Key : F8-Change Header


I-Booking Menu
i-Booking Maintenance
User
IFBHK
Browse
Detail
P/O
Marks and Container
Cargo Ready Date
1/4/2008
ETD
12/4/2008
Shipper
I0043
IFB INTERNATIONAL FREIGHTBRIDG
Consignee
Service
CFS
Item
A
Container Number
Seal No.
Liner S/O
Marks
Qty
Unit
Goods Descriptions
KGS
CBM
1,000
CTN
8.00
5.000
Sub Total
1,000
CTN
8.00
5.000
Chg
Del
Booking Submit
Not yet submit to IFB.
8. 按 “Edit” 輸入貨品名稱 / 類別資料。


I-Booking Menu
i-Booking Maintenance
User
IFBHK
Browse
Detail
P/O
Marks and Container
save
Seq
Container Number
Seal No.
Liner S/O
A
Unit: F8 - Get unit from Master
Seq.
Marks & Numbers
Qty
Unit
Goods Descriptions
KGS
CBM
1.
test
1,000
CTN
Test
8.00
5.000
9. 完成後按“Save”。



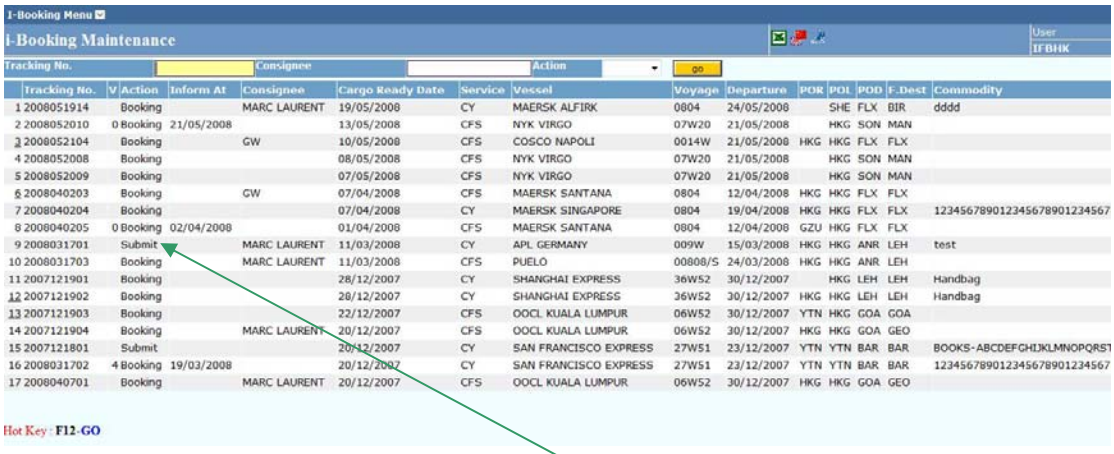


最後檢查自己的電子郵箱看看有沒有電郵確認。

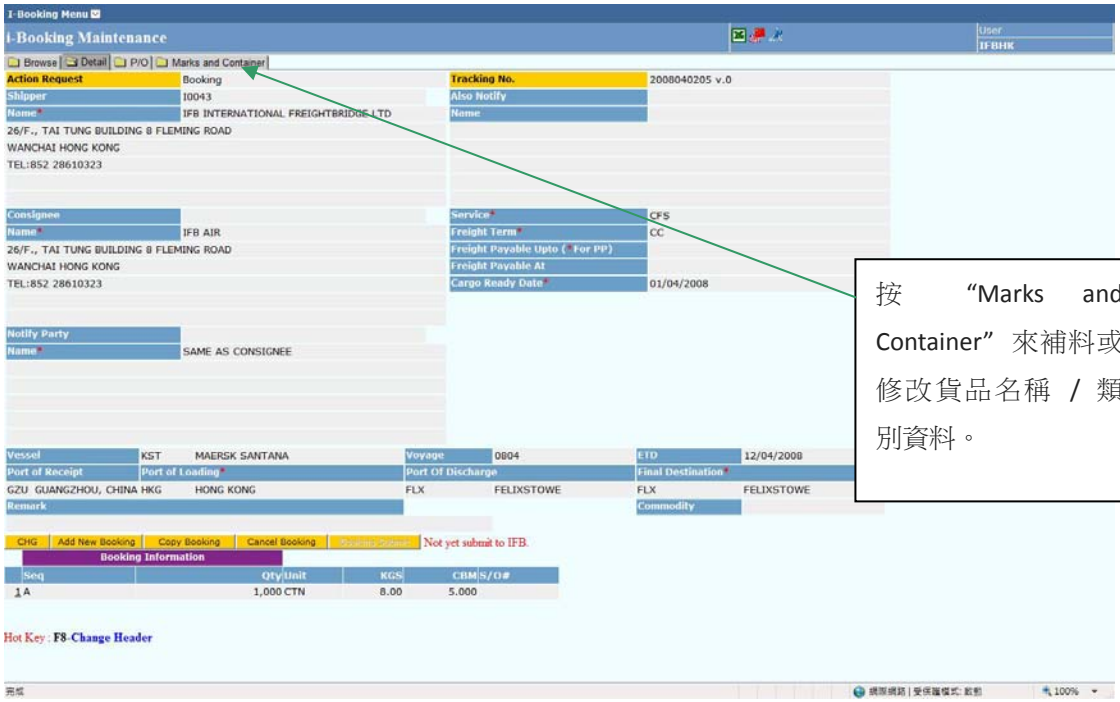
所有在網上落的 Booking，我們會已<u>電郵或傳真方式確定</u>。

3. IFB 網上電子預訂及補料系統 – 補料程序

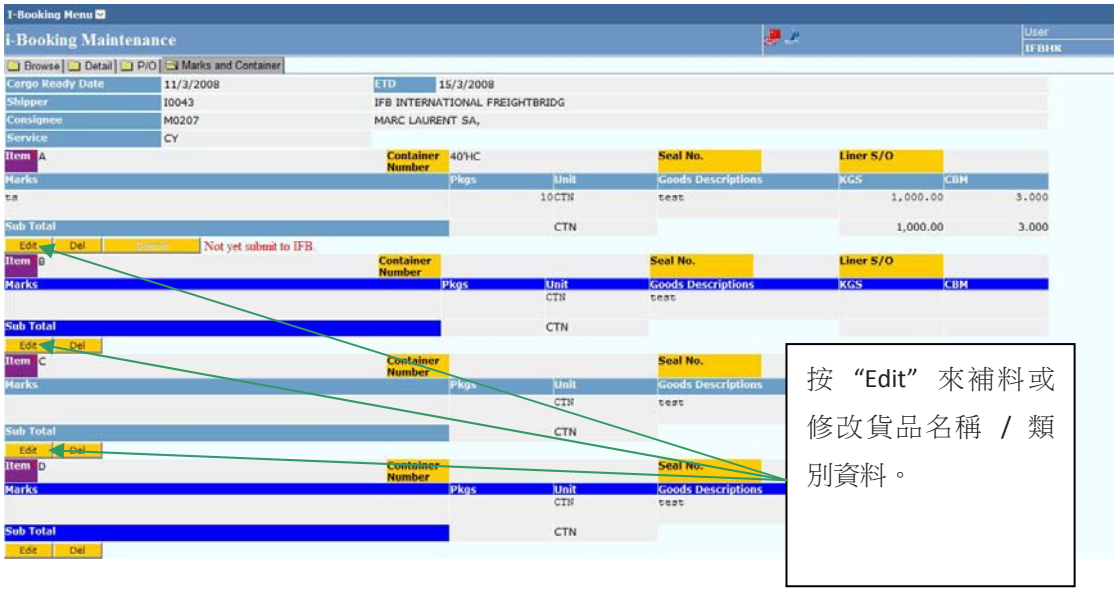
歡迎閣下使用本公司網上電子預訂及補料系統。登入網址為 http://www.ifb.com.hk。

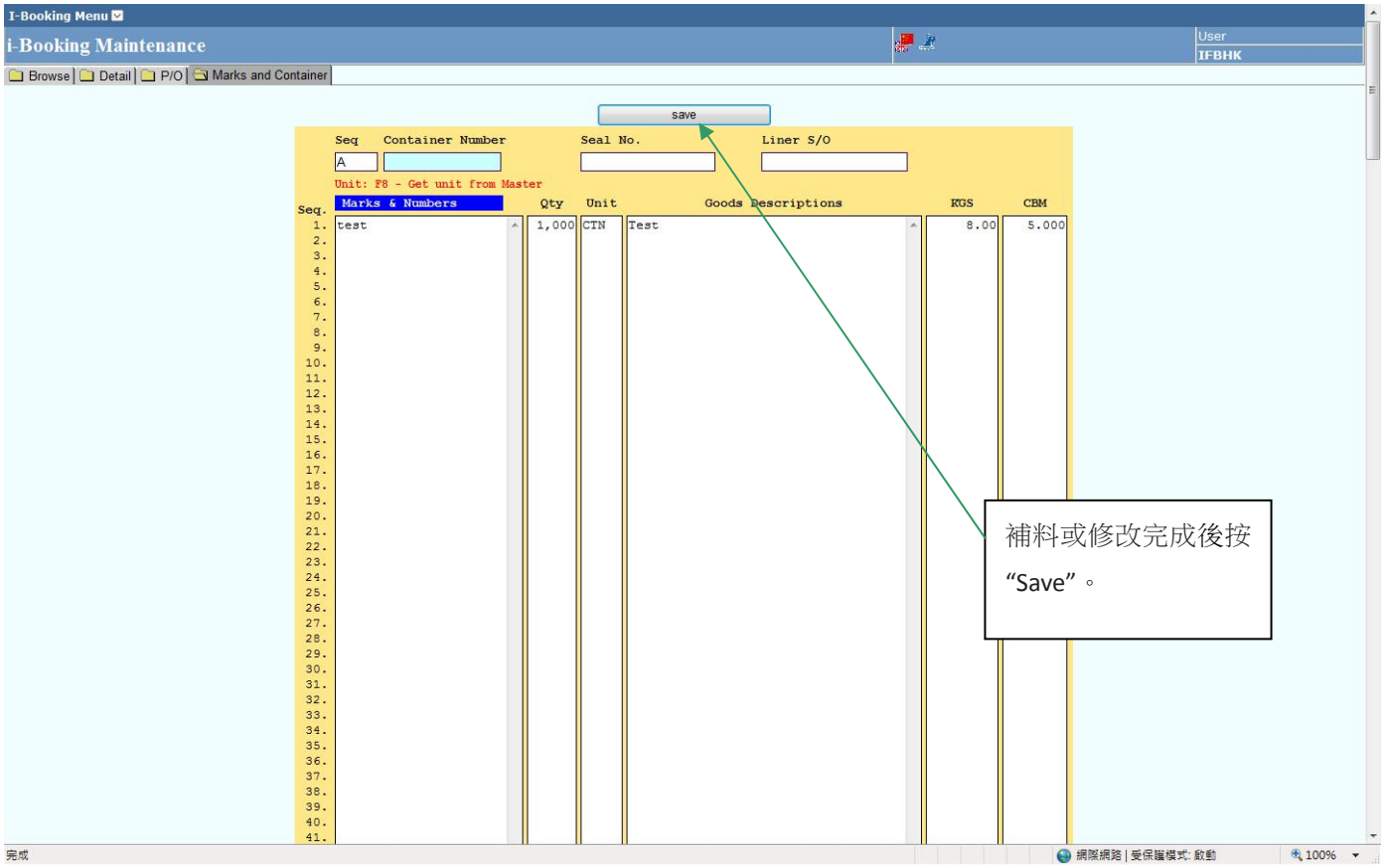


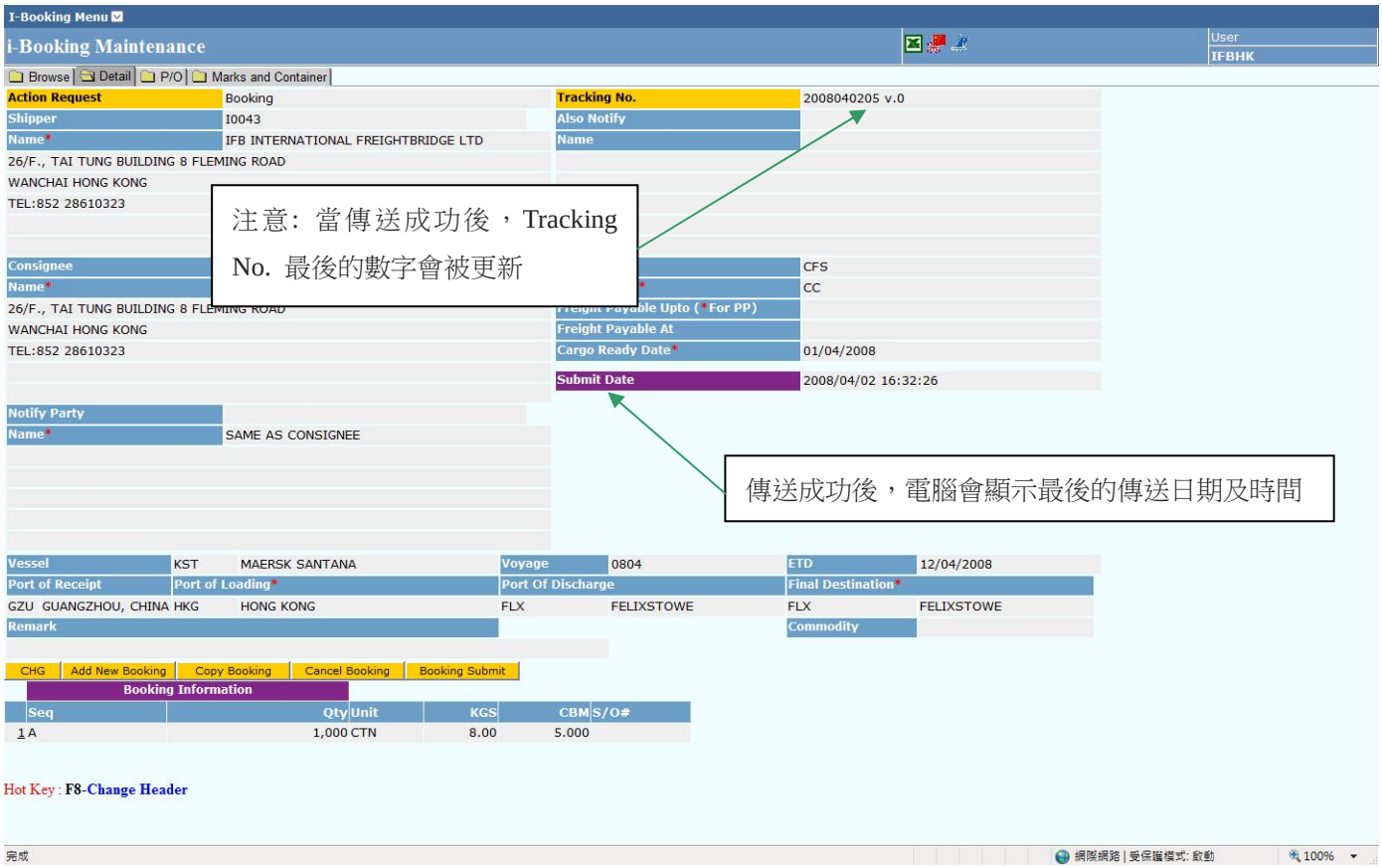
選擇適當的 Tracking No. 後雙按滑鼠左鍵]



按 “Marks and Container” 來補料或修改貨品名稱 / 類別資料。


I-Booking Menu
i-Booking Maintenance
User
IFBHK
Browse
Detail
P/O
Marks and Container
Cargo Ready Date
11/3/2008
ETD
15/3/2008
Shipper
I0043
IFB INTERNATIONAL FREIGHTBRIDG
Consignee
M0207
MARC LAURENT SA,
Service
CY
Item A
Container Number
40'HC
Seal No.
Liner S/O
Marks
Pkgs
Unit
Goods Descriptions
KGS
CBM
ta
10
CTN
test
1,000.00
3.000
Sub Total
CTN
1,000.00
3.000
Edit
Del
Submit
Not yet submit to IFB
Item B
Item C
Item D
按 “Edit” 來補料或修改貨品名稱 / 類別資料。


I-Booking Menu
i-Booking Maintenance
User
IFBHK
Browse
Detail
P/O
Marks and Container
save
Seq
Container Number
Seal No.
Liner S/O
A
Unit: F8 - Get unit from Master
Seq.
Marks & Numbers
Qty
Unit
Goods Descriptions
KGS
CBM
1.
test
1,000
CTN
Test
8.00
5.000
補料或修改完成後按 “Save”。
完成
網際網路 | 受保護模式: 啟動
100%



最後檢查自己的電子郵箱看看有沒有電郵確認。

注意: 在網上的補料，最終我們會已<u>電郵或傳真方式確定</u>。

< 多謝閣下使用本公司的網上電子預訂及補料系統。>